

## CLAIMS

What is claimed is:

- 1 1. A method for creating an information summary, comprising the steps of:
  - 2 (a) retrieving a plurality of terms descriptive of an upcoming event;
  - 3 (b) creating a query based on the terms;
  - 4 (c) querying a network of information utilizing the query; and
  - 5 (d) updating the information associated with the upcoming event with information from the
  - 6 query.
- 1 2. A method for creating an information summary as recited in claim 1, including the step of
- 2 parsing the terms based on predefined criteria to create the query.
- 1 3. A method for creating an information summary as recited in claim 1, including the step of
- 2 providing constants that are utilized by the system for dynamically configuring the
- 3 system based on current user inputs.
- 1 4. A method for creating an information summary as recited in claim 1, including the step of
- 2 ranking the results based on relevance to meeting criteria.
- 1 5. A method for creating an information summary as recited in claim 1, including the step of
- 2 utilizing proximity to a meeting date as a filtering device for the information summary.
- 1 6. A method for creating an information summary as recited in claim 1, including the step of
- 2 pattern recognition to enhance the location of pertinent information.

1 7. A method for creating an information summary as recited in claim 1, including support  
2 for querying the Internet to obtain pertinent information.

1 8. A method for creating an information summary as recited in claim 1, including  
2 optimizing the query for a particular search engine.

1 9. A method for creating an information summary as recited in claim 1, including the step of  
2 responding to updates of the meeting information to obtain additional summary  
3 information pertinent to the updates.

1 10. An apparatus that creates an information summary, comprising;  
2 (a) a processor;  
3 (b) a memory that stores information under the control of the processor;  
4 (c) logic that retrieves a plurality of terms descriptive of an upcoming event;  
5 (d) logic that creates a query based on the terms;  
6 (e) logic that queries a network of information utilizing the query; and  
7 (f) logic that updates the information associated with the upcoming event with information  
8 from the query.

1 11. A computer program embodied on a computer-readable medium that creates an  
2 information summary, comprising:  
3 (a) a code segment that retrieves a plurality of terms descriptive of an upcoming event;  
4 (b) a code segment that creates a query based on the terms;  
5 (c) a code segment that queries a network of information utilizing the query; and  
6 (d) a code segment that updates the information associated with the upcoming event with  
7 information from the query.

- 1 12. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that parses the terms based  
3 on predefined criteria to create the query.
- 1 13. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that modifies constants that  
3 are utilized by the system for dynamically configuring the system based on current user  
4 inputs.
- 1 14. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that ranks the results based  
3 on relevance to meeting criteria.
- 1 15. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that utilizes proximity to a  
3 meeting date as a filtering device for the information summary.
- 1 16. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that recognizes patterns to  
3 enhance the location of pertinent information.
- 1 17. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that queries the Internet to  
3 obtain pertinent information.

- 1 18. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that optimizes the query for a  
3 particular search engine.
- 1 19. A computer program embodied on a computer-readable medium that creates an  
2 information summary as recited in claim 11, including logic that responds to updates of  
3 the meeting information to obtain additional summary information pertinent to the  
4 updates.